

**APPROVED**

Board of Trustees

8-23-07

**EAST SIDE UNION HIGH SCHOOL DISTRICT**  
Minutes of the Special Meeting of the Board of Trustees  
Meeting Held at Education Center

June 21, 2007

1) The Special Meeting of the Board of Trustees was called to order at 4:05 p.m. by President Shirakawa. Vice President Nguyen, Member Biehl and Member Garcia were present. Clerk Herrera arrived at 4:06 p.m.

**CALL TO ORDER**

2) **PLEDGE OF ALLEGIANCE**

**PLEDGE OF ALLEGIANCE**

3) **WELCOME AND EXPLANATION TO AUDIENCE**

President Shirakawa extended a welcome to the audience, explained the format of the meeting, and noted that all Board Meetings are recorded.

**WELCOME AND EXPLANATION**

4) **CONSIDERATION OF PROPOSED AMENDMENTS TO THE AGENDA**

**CONSIDERATION OF AMENDMENTS**

No amendments to the agenda.

5) **BOARD SPECIAL RECOGNITION (S)**

**BOARD SPECIAL RECOGNITIONS**

5.1 Carol Evans, Oak Grove High School Teacher, was presented an award for her recognition as California State Science Faire Teacher of the Year.

6) **PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD OF TRUSTEES**

**ORAL COMMUNICATIONS**

- Cindy Seminatore, Parent, Summer School
- Sharon Davis, Parent, Summer School
- Kim Cowan, Parent, Summer School
- Claudia Serna, Parent, Summer School
- Karen Johnson, Parent, Summer School
- Lupe Zarata, Parent, Summer School

7) **OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

**OPERATIONAL ITEMS/ BOARD DISCUSSION AND/OR ACTION**

7.1 Work Session for General Fund Budget 2007/2008 - Continued – Bob Nuñez, Superintendent

Alan Garofalo, Assistant Superintendent of Operations, made a presentation on Operational Services, Deferred Maintenance, County School Facilities Fund 35 and Capital Facilities Fund 25.

Mr. Moser, Assistant Superintendent of Instructional Services, and Dr. Geri Forte, Director of Career Services, made a presentation on Career Services.

**See Attachment 1**

Carol Blackerby, Interim Director of Student Services reported on the Students Service Division category funding.

**Attachment 2**

√ *No action required.*

- 7.2 Public Hearing at 6:30 p.m. on Proposed 2007/2008 Budget: Report of Proposed General Fund Budget for 2007/2008; A copy of that proposed budget is available for public inspection at the Superintendent's Office at the District Office, located at 8:30 N. Capitol Avenue, San Jose, CA 95133 – Bob Nuñez, Superintendent

Board President Shirakawa opened the Public Hearing on the Proposed General Fund Budget at 6:40 p.m. on June 21, 2007. No one addressed the Board. President Shirakawa closed the Hearing. Finalization of this item will occur at June 28<sup>th</sup>, 2007, Regular Board Meeting.

√ *No action required.*

- 7.3 Approve Second Reading of Attendance Board Policy #5113 – Jerry Kurr, Interim Assistant Superintendent of Business Services

√ *Motion to approve Second Reading of Attendance Board Policy #5113 was made by Clerk Herrera, seconded by Vice President Nguyen.*

*Vote: 5/0*

- 7.4 First Reading of Independent Studies Board Policy #6158 – Jerry Kurr, Interim Assistant Superintendent of Business Services

√ *No action required.*

- 7.5 First Reading of Students, Conduct, Board Policy #5131 – Carol Blackerby, Interim Director of Student Services

√ *No action required.*

- 7.6 Approve Board Meeting Calendar 2007-2008; Modification of Board By-Law #9320 re: Approved Days for Board Meetings – Bob Nuñez, Superintendent

√ *Motion to approve as amended Board Meeting Calendar 2007-2008; Modification of Board By-Law #9320 re: Approved Days for Board Meetings was made by Clerk Herrera, seconded by Vice President Nguyen.*

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*Amended dates:*  
*August 16, 2007, changed to August 23, 2007*  
*January 24, 2008, changed to January 17, 2008*  
*February 28, 2008, changed to February 21, 2008*  
*Board Retreat removed. Will reschedule as needed.*  
*Vote: 5/0*

- 7.7 Presentation and Request for Charter School Renewal for San Jose Conservation Corps Charter School – Carol Blackerby, Interim Director of Student Services

A presentation was made by Donna Howe, Principal, of San Jose Conservation Corps Charter School. Donna Howe introduced Robert Hennessy, Director of San Jose Conservation Corps Charter School.

Carol Blackerby presented the Charter School Renewal Matrix as is required by all charter schools when renewing charter school request. San Jose Conservation Corps Charter School has been recognized by the State as its own LEA and does not have to meet the same criteria as other charter schools.

On June 15, 2007, San Jose Conservation Corps Charter School graduated 54 students. All students passed the CAHSEE.

- √ *Motion to approve the five-year renewal request for San Jose Conservation Corps Charter School was made by Clerk Herrera seconded by Vice President Nguyen.*  
*Vote: 5/0*

- 7.8 Adopt Resolution #2006/2007-45 To Authorize Escuela Popular to File for Proposition 1D Funding – Alan Garofalo, Assistant Superintendent of Operations

- √ *Motion to adopt Resolution #2006/2007-45 To Authorize Escuela Popular to File for Proposition 1D Funding was made by Clerk Herrera, seconded by Member Garcia.*  
*Vote: 5/0*

- 7.9 Adopt Resolution #2006/2007-44 An Itemized List of Surplus/ Obsolete Equipment for Sale and/or Disposal per Education Code Section 17545 and 17546 – Jerry Kurr, Interim Assistant Superintendent of Business Services

- √ *Motion to adopt Resolution #2006/2007-44 An Itemized List of Surplus/Obsolete Equipment for Sale and/or Disposal per Education Code Section 17545 and 17546 was made by Clerk Herrera, seconded by Member Biehl.*  
*Vote: 5/0*

- 7.10 Contracts for Professional Services – Jerry Kurr, Interim Assistant Superintendent of Business Services – **Attachment B**

√ *Motion to approve as amended, (pulled item 7.10, section A.11 Contract for Professional Services, Attachment B), was made by Member Biehl, seconded by Vice President Nguyen.  
Vote: 5/0*

- 7.11 Memoranda of Understandings – Jerry Kurr, Interim Assistant Superintendent of Business Services – **Attachment C**

√ *Motion to approve Memoranda of Understandings, Attachment C was made by Member Garcia, seconded by Clerk Herrera.  
Vote: 5/0*

8) **ATTACHMENT A/CONSENT CALENDAR APPROVAL OF AGENDA**

*ATTACHMENT A*

√ *Motion to approve the Consent Calendar as amended below was made by Clerk Herrera, seconded by Member Garcia.  
Vote: 5/0*

(Agenda items in parentheses)

- Ratify and Approve Classified Personnel Actions Presented June 21, 2007 (8.1)
- Ratify and Approve Certificated Personnel Actions Presented June 21, 2007 (8.2)
- Ratify and Approve Student Aide Personnel Actions Presented June 21, 2007 (8.3)
- Purchase Orders Presented June 21, 2007 (8.4)
- Budget Transfers Presented June 21, 2007 (8.5)
- Award of Bids (8.6)
- Acceptance of Donations/Grants/Awards (8.7)
- Authorize Superintendent or Designee to Award Bids for Summer Projects (8.8)
- Approve School Field Trips (8.9)
- Approve CAHSEE Local Waivers for Special Education Students (8.10)
- Approve Change Order #1 for the Silver Creek High School Classroom Project (Potter Fire Protection, Inc.) (8.11)
- Approve Change Order #1 for the Andrew Hill High School Field Lighting and Score Board Installation Project (General Lighting Services) (8.12)
- Approve Change Order #1 for the Yerba Buena High School Administrative Parking Lot Project (Jensen Corporation) (8.13)
- Approve Change Order #1 for the Yerba Buena High School Administrative Parking Lot Project (Dynalectric) (8.14)
- Approve Change Order #1 for the Yerba Buena High School Administrative Parking Lot Project (Cramer Partitions) (8.15)
- Approve Notice of Completion for the Silver Creek High School

Classroom Project (Reinhardt Roofing, Inc.) (8.16)

- Approve Notice of Completion for the W.C. Overfelt High School Transitional Housing Project (Cramer Partitions) (8.17)
  - Approve Notice of Completion for the W.C. Overfelt High School Transitional Housing Project (Radiant Electric, Inc.) (8.18)
  - Approve Notice of Completion for the W.C. Overfelt High School Additions & Modernization S & T Project (Western Roofing Services) (8.19)
  - Approve Notice of Completion for the W.C. Overfelt High School Additions & Modernization S & T Project (American Steel & Stairways, Inc.) (8.20)
  - Approve Notice of Completion for the W.C. Overfelt High School Additions & Modernization S & T Project (Cupertino Electric, Inc.) (8.21)
  - Approve Notice of Completion for the W.C. Overfelt High School Additions & Modernization S & T Project (WKW Mechanical Contractors, Inc.) (8.22)
  - Approve Notice of Completion for the W.C. Overfelt High School Additions & Modernization S & T Project (Joseph J. Albanese) (8.23)
  - Approve Notice of Completion for the W.C. Overfelt High School Additions & Modernization S & T Project (Ralph Larsen & Son, Inc.) (8.24)
  - Approve Minutes of Board Meeting Dated June 9, 2007 (8.26)
- 5/0

√ The minutes of the Board Meeting Dated May 24, 2007 (8.25) were amended as follows:

**12.4 CONFERENCE WITH LEGAL COUNSEL  
ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of section 54956.9 of the Government Code: Claim for Damages of E. Smith against ESUHSD; Claim for Damages of K. Gamboa against ESUHSD; Claim for Damages of T. Tran against ESUHSD; Claim for Damages of Duquette against ESUHSD; Claim for Damages of C. Hudspeth against ESUHSD.

√ *By a vote of 5/0, the Board approve the court tort claim of K. Gamboa in the amount of \$305.34.*

√ *By a vote of 5/0, the Board approve the court tort claim of T. Tran in the amount of \$601.95.*

√ *By a vote of 5/0, the Board denied the court tort claim of K. Duquette.*

√ *By a vote of 5/0, the Board denied the court tort claim of C. Hudspeth.*

9) WRITTEN REPORTS  
None

**WRITTEN REPORTS**

10) BOARD OF TRUSTEES/SUPERINTENDENT'S  
COMMUNICATIONS/COMMENTS

BOARD/  
SUPERINTENDENT'S  
COMMUNICATIONS/  
COMMENTS

10.1 Board of Trustees

Member Garcia

*I participated in graduations at James Lick High School and Overfelt High School, which was very moving. They opened their graduation ceremony with 17 different students saying, "welcome" in 17 different languages. Mr. Certa's comments were very impressive. I also attended Evergreen Valley High School.*

Member Biehl

*I, too, attended a number of graduations and enjoyed them all. I attended Foothill High School, Andrew Hill High School, Santa Teresa High School, Evergreen Valley High School, Apollo High School and Pegasus High School. I think it's the most wonderful part of our job.*

President Shirakawa

*I attended Silver Creek High School and Yerba Buena High School. I was very surprised at how well the students behaved. I was at Overfelt High School to judge a presentation competition with a Freshman O Class. I was very impressed. Freshmen were judged for their presentations and did an excellent job.*

Vice President Nguyen

*I had the same experience at Overfelt High School. The students did a wonderful job. Evergreen's graduation was great. This is the first time I attended a graduation where three Board Members were present.*

Clerk Herrera

*Ditto for graduation experience. It is one of the joys of service on the Board. I would be interested to know what needs to be corrected and strengthened in our delivery system with regards to summer school.*

10.2 Superintendent Nuñez

*Our next Board Meeting is next week (June 28, 2007).*

*Two persons I would like to mention:*

*Carol Blackerby: I want to take this opportunity to thank her for the time and energy she has spent helping us on a full-time basis. If it were not for you I'm not sure we would have continued providing the same types of services to the students.*

*I want to thank Linda Gubman.*

*Linda came up here from Palm Springs two years ago. I think she did a lot in helping us keep those things that worked well here at East Side, but also helping us look at how we need to change the culture.*

*Secondly, I agree Manuel, you are right, I agree. When parents come up here and speak about some program we have that didn't meet their needs, we need to look at it. We will be taking a look at summer school and making sure we are offering the appropriate classes and give them the appropriate support. We will be reporting back to the parents that came and to the Board.*

*Lastly, we have been working on the Academic Master Plan. Tonight I invited Eric Hall and Marie Grey to give a two-minute presentation on the Master Plan. Today, Eric and Marie met with the Principals.  
See Attachment 3*

*We will have the retreat on Monday and we will be there to observe that process, along with Michael Sato, and then we will start moving through the process. We are not taking the summer off. We will start the process with the Principals and their staff.*

11) **CLOSED SESSION**

11.1 Expulsions – A-H

*Student A: Approved the expulsion for one academic year.  
Vote: 5/0*

*Student B: Approved the expulsion for one academic year.  
Vote: 5/0*

*Student C: Approved the expulsion for one academic year.  
Vote: 5/0*

*Student D: Approved the expulsion for one academic year.  
Vote: 5/0*

*Student E: Approved the expulsion for one academic year.  
Vote: 5/0*

*Student F: Approved the expulsion for one academic year.  
Vote: 5/0*

*Student G: Approved the suspended expulsion for one academic year.  
Vote: 5/0*

*Student H: Approved the expulsion for one academic year.  
Vote: 5/0*

11.2 Public Employee Discipline/Dismissal/Release  
(Government Code §Section 54957)

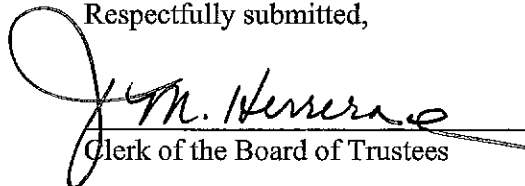
**CLOSED SESSION**

- 11.3 Conference with Labor Negotiators (*Government Code §Section 54957.6*) Agency Designated Representatives: Bob Nuñez, Superintendent and Linda Gubman, Assistant Superintendent of Human Resources  
Employee Organizations:  
American Federation of Teachers (AFT)  
California School Employees Association (CSEA)  
East Side Teachers Association (ESTA)
- 11.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
- Significant exposure to litigation pursuant to subdivision (b) of section 54956.9 of the Government Code: *Seven Potential Cases*
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
- Subdivision (a) of Section 54956.9 of the Government Code: CDE Compliance Investigation Case #S-0425-06/07
- √ *Approved settlement agreement, settling the subject matter of Government Code: CDE Compliance Investigation Case #S-0425-06/07*  
*Vote: 5/0*
- 11.5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(*Government Code §Section 54957*)
- 11.6 Public Employment/Public Employee Appointment (*Government Code §Section 54957*)
- 12) **Report Closed Session Actions (s)**
- 13) **Adjournment**
- √ Motion to adjourn by Member Biehl, seconded by Clerk Herrera, meeting was adjourned by President Shirakawa at 7:26 p.m.

**REPORT CLOSED SESSION**

**ADJOURNMENT**

Respectfully submitted,

  
Clerk of the Board of Trustees





*East Side School-to-Careers*

*Serving the East San Jose community*

*Silicon Valley*



## 2007/08 Budget Projections

- Program 117            Career Guidance
- Program 144           Magnet Program
- Program 824           Carl Perkins
- Program 825           ROP Satellite
- California Partnership Academies can receive up to \$81,000 each per year from the state. This amount must be matched by the LEA and by the industry partners.

<u>School</u>	<u>Program</u>	<u>Coordinator</u>	<u>Phone</u>
Andrew Hill	Biotechnology Academy	Mary Metz	347-4116
Independence	Electronics Academy	William Kirk	928-9863
Independence	Finance Academy	Frank Alves	928-9798
Independence	Teaching Academy	Jane Narveson	928-9798
Mt. Pleasant	Manufacturing & Industrial Technology	Lance Howard	937-2800
Oak Grove	Academy of Business & Finance	Joyce Coburn	347-6572
Oak Grove	Academy of Travel & Tourism	Joyce Coburn	347-6572
Overfelt	Electronics Academy	Floyd Hurndon	347-6101

STUDENT SERVICES DIVISION  
CATEGORICAL FUNDING

<u>PROGRAM</u>	<u>AMOUNT</u>
589 School Safety & Violence Prevention Extra security, palm pilots and blackberries	\$923,659
Funding to schools, expulsion training, special ed laws training, safety seminars	
587 Safe & Drug Free Schools MST Programs	\$101,980
591 Tobacco Use & Prevention Education (TUPE)	\$444,849
599 Medi-Cal/LEA MST Coordinator and services	\$200,653
596 Medi-Cal Administrative Activities (MAA) Schools earn this money and could earn more Unrestricted funds	\$528,516

EAST SIDE UNION HIGH SCHOOL DISTRICT

PROPOSED BUDGET FOR 2007-08

	2006-07 Budget	Estimated Actual as of 6-5-07	2007-08 Proposed Budget
2 Total Other Classified & Overtime	\$ 1,000	\$ 1,571	\$ 1,000
3 Total Statutory Benefits	\$ 171	\$ 174	\$ 171
4 Total Supplies	\$ 3,000	\$ 2,149	\$ 3,000
5 Total Svc & Other Operating	\$ 2,300	\$ 2,621	\$ 2,300
Community Relations	\$ 6,471	\$ 6,515	\$ 6,471
430 Total			

EAST SIDE UNION HIGH SCHOOL DISTRICT

PROPOSED BUDGET FOR 2007-08

		2006-07 Budget	Estimated Actual as of 6-5-07	2007-08 Proposed Budget
1 Total	Cert Subs & Extra Time	\$ -	\$ 5,104	\$ 5,000
2 Total	Other Classified & Overtime	\$ 2,000	\$ 7,891	\$ 6,900
3 Total	Statutory Benefits	\$ 260	\$ 2,064	\$ 2,024
4 Total	Supplies	\$ 7,381	\$ 15,678	\$ 11,200
5 Total	Svc & Other Operating	\$ 5,500	\$ 33,444	\$ 150,680
488 Total	Safety & Student Services	\$ 15,141	\$ 64,181	\$ 175,804

EAST SIDE UNION ...GH SCHOOL DISTRICT

PROPOSED BUDGET FOR 2007-08

	2006-07 Budget	Estimated Actual as of 6-5-07	2007-08 Proposed Budget
2 Total	\$ 898	\$ 4,100	\$ 1,900
3 Total	\$ 102	\$ 437	\$ 222
4 Total	\$ 6,600	\$ 5,276	\$ 6,600
5 Total	\$ 53,300	\$ 952	\$ 52,178
612 Total	\$ 60,900	\$ 10,765	\$ 60,900
SARB			

# Attachment 3

Eric Hall & Associates LLC

Helping your school faculty program measure up

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Carlsbad / CA / 92011  
P 760.602.9352 / C 760.519.8531  
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858.792.4536 office  
858.337.9825 cell

## East Side Union High School District Academic Master Plan Process

1. Data Research:
  - a. School Accountability Report Cards
  - b. Disaggregated student achievement data: standardized tests, end-of-course exams, D/F/I lists
  - c. Demographic data
  - d. API/AYP/AMO's
  - e. District Standards, subcommittee work, past district facilities plans
  - f. Available site program information
  
2. Program Assessments, Interviews, Surveys, Site Visits:
  - a. Meet with each site's leadership to review programs and tour each campus
  - b. Gather input from Employee Associations, CSEA and ESTA
  - c. Walk the classrooms at each site 2-3 times
  - d. Survey and/or meet with certified and classified staff
  - e. Survey and/or meet with parent groups
  - f. Survey and/or meet with students formally and informally
  - g. Meet with Community Groups
  - h. Meet with feeder districts
  - i. Assessment of the general learning environment/conditions and program needs
  - j. Review of the application of technology and program needs
  
3. AMP Committee Presentations, Facilitation and Review:
  - a. Literature and research on best practices in the district and statewide
  - b. Review the data collected and the programs assessed
  - c. Prepare report of findings
  - d. Review existing CCOC, magnet programs, partnership academies
  - e. Express and reflect upon "what is"
  - f. Assign subcommittee segmental work

4. Exploring Options for all Students
  - a. Brainstorm program expansion, enhancement, and creation
  - b. Explore and dream about “what might be”
  - c. Create opportunities for relevance in learning for all students
  - d. Investigate strategies for closing the achievement gap
  - e. Explore Academies, Career Tech centers, smaller learning communities, etc
  - f. Research community outreach options for expansion and new opportunities
  - g. Develop learning environment prototype for a program or school(s)
  - h. Identify estimated costs by program
  
5. Updates and Information Meetings
  - a. Working with the AMP whole committee and subcommittees
  - b. Meet with the Superintendent’s cabinet
  - c. Provide updates and preliminary reports for the Board
  - d. Refine options that have potential
  - e. Conduct outreach to the community
  
6. Final Report Presentations
  
7. Implementation Steps
  - a. Recommend program specific or site specific committees
  - b. Assist in creating the program specific components for success
  - c. Conduct the community, school or student outreach for program success
  - d. Refine concept plans and prepare preliminary budgets for consideration
  - e. Identify budget sources and uses for recommended options

